



SHEBOYGAN COUNTY

*Division of Public Health
Health and Human Services Department*

Date: March 16th, 2020
To: Sheboygan County Employers, Employees and Residents
From: Sheboygan County Division of Public Health

MEMO

Re: Sheboygan County Division of Public Health Process for Issuing Certificates and Verification to Employers Regarding Return to Work during COVID19 Response

The Sheboygan County Division of Public Health is following the current process related to issuing certificates and verification to employers regarding employees return to work, in the COVID19 response based on the following exposure definitions:

If the individual/employee is a **CONFIRMED POSITIVE CASE** of COVID19:
Public Health will:

- Order the individual with confirmed positive to isolate at home for 14 days AND until free from symptoms for 72 Hrs
- Work with confirmed case to identify anyone who they were in close contact with (within 3-6ft for greater than 10 min) during the infectious period
- Notify any persons (and employers) that are deemed to have been in close contact to the confirmed case during their infectious period
- Partner with employer to identify any person that may have been exposed to the confirmed case during the infectious period (if contact worked during that period)
- Provide formal release from isolation to confirmed case and employer when it is safe for the individual to return to usual activities.

If the individual/employee is a **DIRECT CONTACT**, meaning someone who has direct prolonged exposure to the confirmed case of COVID19:

Public Health will:

- Contact the direct contact, assess for symptoms, will be placed in isolation/quarantine for 14 days
- Connect direct contacts with resources, including testing if indicated based on Wisconsin DHS guidelines
- Complete virtual twice daily monitoring of contacts for symptoms
- Issue a formal release from quarantine when it is safe for the Direct Contact to return to usual activities
- Provide formal release from isolation to confirmed case and employer when it is safe for the individual to return to usual activities

If the individual/employee is an **INDIRECT CONTACT**, meaning someone who has spent time with a direct contact but has no known exposure to a confirmed case:

Public Health will **NOT**:

- Issue formal release or certificates to return to work.