



SHEBOYGAN COUNTY

Ryan O'Rourke
Sheboygan County Family Court Commissioner

NOTICE FROM FAMILY COURT COMMISSIONER RYAN O'ROURKE

If you are not represented by an attorney, have agreement on all issues, and want to obtain a Stipulated Divorce Hearing before the Court Commissioner, the following documents must be brought to the Court Commissioner's Office approximately 30 days prior to the Pre-trial Conference date.

TAKE THE TIME TO UNDERSTAND AND PROPERLY COMPLETE THE FORMS OR THEY WILL BE REJECTED. IF YOU DO NOT UNDERSTAND THE FORMS, YOU SHOULD SPEAK WITH AN ATTORNEY.

FORMS MUST BE TYPED OR HANDWRITTEN LEGIBLY AND PRINTED AS SINGLE-SIDED.

- Marital Settlement Agreement (either with or without minor children)
Must be completed together and signed by both parties after completion.
- Financial Disclosure Statement
One must be completed by each party. Parties should review each other's forms prior to submission
- 1 copy of 8 weeks of check stubs for both parties
- 1 copy of tax returns for the 2 previous years
- Findings of Fact, Conclusions of Law, and Judgment (either with or without minor children)
Leave the middle of Page 1 blank (location and date of hearing), as this will be completed at the hearing. Complete the rest of the form.
- Parties Approval of Findings of Fact, Conclusions of Law, and Judgment (either with or without minor children)
Signed by both parties after review of Findings of Fact form (above)

If there are children of the marriage under the age of 16, both parties **must** attend the Remember the Children class, unless excused.

If a divorce Summons and Petition was originally filed (not a joint petition), you must file the Proof of Service with the Clerk of Court's office.

After your paperwork is reviewed, you will be contacted by the Court Commissioner's Office.